

For Faculty Members on Honjo Campus and hospital

Medical Library

Start Guide

**Let's make use of
Medical Library
and Databases
with this booklet!**



How to Use Medical Library

Borrow Library Materials

	Volumes	Loan Period	Renewals
Book	5	30 days	2 times
Journal	5	7 days	2 times

To borrow materials, please present both your University ID and the materials you wish to borrow to the library counter.

Fixed-term member must register to use the service. (Annual renewal)

MyLibrary

MyLibrary is the system can use the library service via Kumadai Portal.

What MyLibrary can do

- Renewal book loan periods (only for items that are not yet due and without reservations)
- Book reservations that have already been checked out by others
- Request book delivery from Higo Mirai Library (Kurokami) or Pharmacy Library (Ōe)
- Applications for Interlibrary Loan from other universities

Search for and obtain books in the library

Kumamoto university has two different Library catalog systems in operation.

Kumanaku Search can search library materials and e-Resources simultaneously.

Kumadai **OPAC** (Kumamoto University Online Public Access Catalog) can search for books or journals in the University.

When searching using OPAC, search for book title or journal name.

Kumanaku Search allows searching using article titles.

Check journal Volume and Issue holdings in OPAC

- Volume (Issue) : If only the volume number is listed, the library holdings all of issues.
- Numbers connected by hyphens indicate that all volumes or issues in between are held in the collection.
- Conversely, volumes or issues with numbers separated by commas are not held by library.
- The plus(+) at the end of the number indicates that the subscription is active.

Example) "1-5,6(1,3-6),7(1)+" means that "Library holdings all of Vol.1 to 5, Vol.6 No.1, No.3 to 6, Vol.7 No.1 and subscription is active. However Vol.6 No.2 isn't owned".

Location names in OPAC and How to use the materials

School of Medicine-library	On Medical Library (Honjo North campus). You can borrow it.
School of Medicine-○○ University Hospital-○○	Please ask librarians. (Weekday from 9:00 to 17:00)
Central Library-○○ School of Pharmacy-Library	On library at Higo Mirai Library (Central Library , Kurokami) or Pharmacy Library (Ōe). You can request book delivery on OPAC.
Others	Please ask librarians. (Weekday from 9:00 to 17:00)

Search for and obtain articles

The Library home page is the first place to search for articles.

The screenshot shows the Kumamoto University Library homepage. Key elements include: a search bar at the top with 'Access MyLibrary (library service system)' and a 'My Library' button; a language switcher for 'English' and 'Japanese'; navigation links for 'HOME', 'Visiting Guide', 'Research Support', 'Collection', and 'About Library'; a 'Switch English Ver.' button; a 'Book Search' and 'Databases' menu; a search box with a 'Simple search' button and a 'Search' button; and a drop-down menu for search targets including 'Kumadai Discovery', 'Kumadai OPAC', and 'Site search'. A callout box points to the search target menu with the text: 'Use the drop-down menu to change the search target.'

1. Search for Articles using databases

On homepage of Kumamoto University Library, you can see the list of databases that are accessible for use. The library's homepage can access on off campus network. When accessing those databases, it's important to use the institutional network, which includes the laboratory's PC or institutional Wi-Fi.



PubMed is the largest life sciences database based on MEDLINE material provided by the U.S. National Library of Medicine. Accessing via **institutional URL**, e-Resource LINK icon for journal links appears, which can make it easier to access journal library holdings.

Institutional URL : <https://pubmed.ncbi.nlm.nih.gov/?otool=ijpkumulib>

Even off-campus networks can be utilized. It would be beneficial to save it to your bookmarks.

Web of Science™

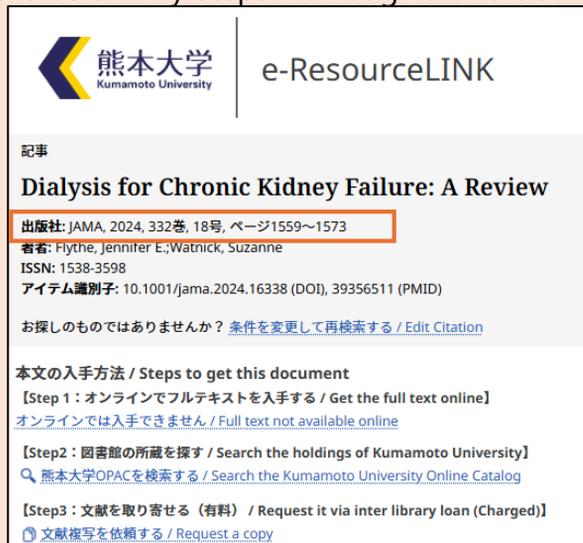
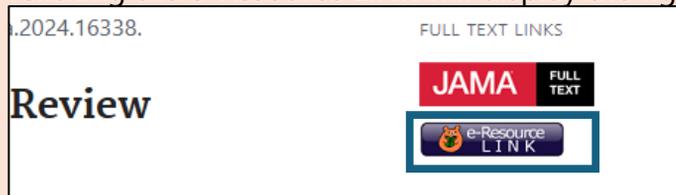
Web of Science is an academic literature database containing over 20,000 carefully selected academic journals. Focusing on influential academic journals, you can search by theme, of course, but also trace the number of citations a paper receives or follow its cited references to investigate the development and progression of research.

Important Notes When Searching

1. Search for articles on the online catalog by the "**journal name**" instead of the article title. If you don't know the journal title, you can use other databases such as Kumanaku Search.
2. In PubMed, journal titles are presented in abbreviated form. The official journal title should be used when searching for journal holdings in Kumadai OPAC or citing them as references.
Example) **New England Journal of Medicine** (journal title) ← → **N Engl J Med** (display in PubMed)
How to verify the official journal title on PubMed : Clicking on the journal name on the article details screen and selecting "Search in NLM Catalog" will take you to the page for the official journal name.

2. Read Articles from the search results by using e-Resource LINK

If you find articles you wish to read, click on the article's title to access the details screen. Clicking the e-Resource LINK will display the figure below. Try Steps 1 through 3 in order.



Clicking on the blue-outlined icon on the screen above will bring up the figure on the right.

In order to find a print version journal, first check **THE JOURNAL TITLE, PUBLISHED YEAR, VOLUME/ISSUE NUMBER, AND PAGE RANGE** in the orange frame shown in the right diagram.

Afterwards, review the OPAC search results.

How to obtain articles

Step1 : Get the full text online

A link to the full text will be shown for articles that are Open Access or available through library subscriptions.

Some articles, like example image above, are not accessible through a library subscription, which is why they are marked as "full text not available online".

Some articles are accessible only through e-Resource LINK.

Step2 : Search the Kumamoto University Online Catalog

In case the article you wish to read is not available online, try searching for a print version in the library's holdings on the Kumadai OPAC.

By clicking "Search the Kumamoto University Online Catalog" will search the Kumadai OPAC by "journal title", and determine if the library has the volume and issue containing article you wish to read.

Step3 : Request a Copy

If you cannot view the full text online and the library does not hold a print version of the journal, you can order reference a copy or loan books from other university.

Fee required. Documents typically arrive within about one week.

Log in to MyLibrary, fill in the required information, and submit the request.

Other useful tools

EndNote (Reference Manager) : This tool makes it easy to manage a large amount of literature information and create a list of references.

Register and use your account through the Web of Science.

JCR (Database) : A tool for checking impact factors. Searchable by journal title or research field.

Gakunin (Shibboleth authentication) : Kumamoto University is a part of the Academic Access Management Federation in Japan (Gakunin). You can access some e-books, e-journals and Databases off campus via Shibboleth authentication.

Log in your own Kumamoto University ID.

e-Books, e-Journals and Databases which can access via Gakunin

Springer LINK, Science Direct, Ovid SP, Nature, Wiley Online Library, Maruzen eBook Library, Kinoden, JSTOR

Please feel free to contact us if you have any questions. Thank you.

Kumamoto University Medical Library

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